Raumati Swimming Club Inc.

Board Meeting Minutes

Wednesday, 09 December 2020, Coastlands Aquatic Centre, Meeting Room 7pm

Board:

Katie Ford (KF) Chair, Marco Cecioni (MC) Treasurer, Dean Adams (DA), Vince Hassan (VH), Mark Ireland Spicer (MIS) Henrietta Latham (HL), Robin Shen (RS) Attending: Nil

Meeting Item

1. Meeting Opening 7pm start

- 1.1 Apologies; Fiona Morrison & Vidette Martin
- 1.2 Introduction & Acknowledgements
 - RS for his efforts in getting PV over the line
 - all those that helped at the Raumati Meet
 - Honours for Sandy Turner, Marco Cecioni and Kirstin Johnson Service Awards
 - Wellington SC Records broken by; Stevie Shipman 50m Backstroke SC record
 - Club Records broken by; Alex Cecioni, Tory Grout, Stevie Shipman, Robin Shen, Jack Plummer, and Kokoro Frost
- 1.3 Additional Agenda items nil
- 1.4 Conflict of interest disclosure nil
- **1.5** Confirmation of previous minutes

Moved the minutes of the meeting held on Wednesday 11 November are a true and accurate recordMoved:KFSeconded:MISCarried:

2. Matters Arising from previous Minutes

- Action Items KF holiday programme and Xmas party information circulated to members
- Suggest deposit for 2022 camp is paid immediately MC to pay a deposit
- VH to provide BBQ for Xmas event
- KF Something green rather than lollies
- HL to present Honours Award to ST on 21st

3. Financial

3.1 Finance Reports; MC follow up re Xero, look at placing a hold on Electricity now that rooms are not being used and perhaps Water rates

- 3.2 Payment for approval as circulate with the following additional payments required;
- Admin email breach account Oxygen IT Room \$178.25
- Rash tops
- supplies for Christmas party
- JW advanced payment for SW Juniors meet
- Approval to pay deposit for camp 2022.
- 3.3 Funding application nil
- 3.4. Budget and Policies update (where required)

Moved: MC	Seconded:	VH	Carried:
Members			
4.1 Membership for approval – scheduled circulated prior to meeting.			
			der a database and will consider the
requirements.	, apaate protiaca, tine .		

Moved: HL Seconded: MC Carried:

5.	Governance & Policy			
	5.1 Risk Register (update where required)			
	5.2 Conflict Register (update where required)			
	5.3 Health & Safety Report - MC to make another approach for CACT's H & S plan			
	5.4 Strategic Statement – LEAVE FOR NEXT MEETING			
	5.5 Constitution:			
	Overview and good discussion around proposed amendments to the Constitution suggested. Timeline			
	adjustment now targeting end May 2021 for SGM. HL to make amendments and circulate to Board.			
	5.6 Website: Nil			
6.	Events (upcoming or hosted meets)			
	6.1 Report from FM – circulated report and considered as read. Noted that the Juniors Festival dates have been			
	changed to reflect age as at first day of the meet.			
7.	Matters for discussion (Items as required) and General Business			
	7.1 In Committee discussion (note not recorded in the minutes)			
	In committee at 7.12PM			
	Out of committee at 7.15PM			
	NOTE: in committee minutes are not recorded			
	7.2 Coaches Report- nil			
8.	Meeting Close			
	8.1 Closing comments: Good job on Constitution, merry Christmas			
	8.2 Next meeting: 10 February 2021 – with approvals during January where required			
-	tion Items next meeting:			
	Circulate info regarding holiday programme and Christmas party. Look at Green option rather than lollies			
	: Portable BBQ for 21 st			
	C: Pay deposit for 2022 camp. Follow up of Xero, electricity and water supplies and CAC Health & Safety policy			
	S: send requirements to HL to set up database			
HL:	: Presentation 21 st (someone please confirm time) Amend constitution and circulate			

HL: Presentation 21st (someone please confirm time) Amend constitution and circulate

Moved as a true and accurate record of the minutes of the meeting held on 9 December 2020.

Date:

Signed: (Chair)