



**5. Governance & Policy**

5.1 Risk Register (update where required)

5.2 Conflict Register (update where required)

**5.3** Health & Safety Report - MC to make another approach for CACT's H & S plan

**5.4** Strategic Statement – LEAVE FOR NEXT MEETING

**5.5** Constitution:

Overview and good discussion around proposed amendments to the Constitution suggested. Timeline adjustment now targeting end May 2021 for SGM. HL to make amendments and circulate to Board.

**5.6** Website: Nil

**6. Events (upcoming or hosted meets)**

**6.1** Report from FM – circulated report and considered as read. Noted that the Juniors Festival dates have been changed to reflect age as at first day of the meet.

**7. Matters for discussion (Items as required) and General Business**

**7.1** In Committee discussion (note not recorded in the minutes)

In committee at 7.12PM

Out of committee at 7.15PM

NOTE: in committee minutes are not recorded

**7.2** Coaches Report- nil

**8. Meeting Close**

8.1 Closing comments: Good job on Constitution, merry Christmas

8.2 Next meeting: 10 February 2021 – with approvals during January where required

**Action Items next meeting:**

KF: Circulate info regarding holiday programme and Christmas party. Look at Green option rather than lollies

VH: Portable BBQ for 21<sup>st</sup>

MC: Pay deposit for 2022 camp. Follow up of Xero, electricity and water supplies and CAC Health & Safety policy

MIS: send requirements to HL to set up database

HL: Presentation 21<sup>st</sup> (someone please confirm time) Amend constitution and circulate

Moved as a true and accurate record of the minutes of the meeting held on 9 December 2020.

Date: \_\_\_\_\_

Signed: (Chair)